

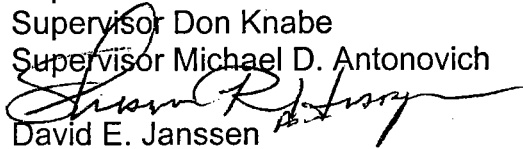


County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.lacounty.gov>

DAVID E. JANSSEN
Chief Administrative Officer

February 7, 2007

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
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YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES MANAGEMENT
APPOINTMENT**

Consistent with the August 4, 1998 Board-approved policy on managerial salaries, we have reviewed and recommend Board approval of the Department of Children and Family Services' attached request for the appointment of Ms. Claudine Crank to the position of Deputy Director, Children and Family Services (UC). Ms. Crank will oversee the Department's Bureau of Administration and Finance at an annual salary of \$134,624 which is above the control point of R14 of the Salary Structure. This requested salary reflects a 15.0 percent increase from her current salary of \$117,064 annually and is commensurate with the Department's other deputy directors.

Ms. Crank is well qualified with over 19 years of progressively responsible administration and finance experience in the public sector, the last six years as a principal analyst in this office. For the past six months, she has served in an acting capacity as the Deputy Director, Bureau of Administration and Finance. Ms. Crank has extensive knowledge of the Department's administrative operations and has played a key role in negotiations related to the Title IV-E Waiver.

Based on this information, we recommend that the Department's request be approved. In accordance with the policy on managerial salaries, please advise this office if you would like this request placed on the upcoming agenda for Board action.

Each Supervisor
February 7, 2007
Page 2

Unless otherwise instructed by February 15, 2007, we will authorize the Department of Children and Family Services to proceed with this appointment effective February 21, 2007.

Please let me know if you have any questions or your staff may contact Brian Mahan of this office at (213) 974-1318.

DEJ:SRH:DL
GP:BAM:lbm

Attachment

c: Executive Officer, Board of Supervisors
County Counsel
Children and Family Services

DCFS-mgt appt-dep director.bm

#57



PATRICIA S. PLOEHN, LCSW
Director

County of Los Angeles **FEB 01 2007**
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

Board of Supervisors

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AD. & FIN.
OFFICE

January 30, 2007

To: David E. Janssen
Chief Administrative Officer

From: Patricia S. Ploehn, LCSW
Director

msn

DEPARTMENT OF CHILDREN AND FAMILY SERVICES MANAGEMENT APPOINTMENT

This is to request approval to promote Claudine Crank to the position of Deputy Director, Children and Family Services, Bureau of Administration and Finance (UC). We conducted a competitive recruitment for this position and Ms. Crank was, by far, the most qualified candidate.

As you know, she has spent the past six and one-half years working in your office as the Budget Analyst for our Department. For the past five months, she has served in an acting capacity as the Deputy Director, Bureau of Administration and Finance. Ms. Crank has extensive knowledge of the administrative operations of this Department and has played a key role in negotiations related to the Title IV-E Waiver.

Based on her unique qualifications for the position, we are requesting that Ms. Crank receive an annual salary of \$134,624, which is in the third quartile of Range 14. The requested salary is a 15 percent increase over her current annual salary of \$117,064 and places her slightly under the annual salary of most of our Deputy Directors.

We have attached a copy of Ms. Crank's resume for your information. Please let me know if you need any additional information, or your staff may contact Susan Kerr, Chief Deputy Director, at (213) 351-5711.

PSP:SK:slq

Attachment

c: Gregory Polk, Assistant Division Chief, CAO